

NATHAN STOLP

Cell: 702-409-4184

nlstolp@hotmail.com

Education

Computer Information Systems

September 2015 – Present

LDS Business College

Salt Lake City, UT

Associates in Computer Programming, Expected Graduation date: April 2018

Related courses: Business Technology, Communications, Business Writing, Computer Programming

Salt Lake Community College

August 2012 – December 2012

General Education

Taylorsville, UT

Related courses: American History, College Algebra, Tap Dance

Experience

Associate Enrollment Counselor

March 2016 – Present

Western Governors University

Murray, UT

- Answered questions from prospective students, introduced students to enrollment counselors.
- Lead team in the number of students who filled out applications using waiver code.

Cafeteria Custodian

April 2015 – March 2016

The Church of Jesus Christ of Latter-day Saints

Salt Lake City, UT

- Took dishes off the carousel and prepared them to wash in the dishwasher.
- Sorted clean dishes to designated areas in the kitchen.

Technical Support, Young Church-service Missionary

April 2013 – April 2015

The Church of Jesus Christ of Latter-day Saints

Salt Lake City, UT

- Provided support to the Church-service Missionary coordinators around the nation on the phone by solving their computer questions and issues.
- Updated a cut and tape picture directory to Microsoft Publisher of the Church-service Missionary coordinators around the nation that allowed the office to familiarize with them.
- Resourced by a team, re-created and maintained a Microsoft SharePoint website that coordinators used for their resource needs. As a result, they said they were able to navigate the site easier than before.

Accomplishments

Eagle Scout Award

July 2011

Boy Scouts of America

West Valley City, UT

Skills

- Computer programming
- Microsoft Office
- Customer service